

Westsound Pickleball Community

Meeting Minutes 12/18/24

Attending Officers	Roland Perry, President Will Maupin, Vice President Theresa Aubin Ahrens, Presiding Partner Deb North – Secretary Jana Piering – Treasurer Gary Floring Chuck Kheriaty Barney Bernhard Sally Haas Bonnie Stormer Mark Whitson Chris Meyer Gary North – Temporary Board Member until 12/30/24 Tim Giron - Temporary Board Member until 12/30/24 Julie Blake - Temporary Board Member until 12/30/24	
Called Meeting	Meeting was called to order by Will Maupin, 12:15 pm Agenda	
Time and Place	Admiral Theatre Conference	
Approve Meeting Minutes of 11/20/24	MOTION made to approve 11/20/2024 Meeting Minutes by Jana, seconded by Gary, Motion carried unanimously	
Treasurer Report Jana Piering	Treasurer Report by Jana \$58,096.36 Balance	
	Update	Met with Clark Whitney regarding accounting to discuss Quickbook coding. Unable to do raffles, need to track giveaways. Donation of \$3,400, \$2,500 cost of hats
	To Do	<ul style="list-style-type: none"> • Contact Kitsap Sun to publicize donation – Dee Dee • Establish a Budget and Audit Committee
Tournament(s) Chair: Theresa Aubin Ahrens	BBB Update Theresa Aubin Ahrens	Memorandum of Operation with Gigi. Registration will begin on February 1. Members \$10 discount. Registration \$50, \$10 per event. Referees - Sandy Ferrer Medical Staff - MJ Sponsor Chair – Byron and Jane Goodie Bag Chair – Food Truck Chair- To Do: <ul style="list-style-type: none"> • Note to members to emphasize need for help with sponsors – Theresa Bonnie Stormer, Deb North, Sally Haas volunteered to be on committee for 2025.
	Committee	Bonnie Stormer Deb North

		Sally Haas	
Membership Gary Floring	Update	All membership through westsoundpickleball.com website. Currently, 228 2024/2025 Members. To Do: <ul style="list-style-type: none">Gary and Deb to set up procedures for exceptions and new process-exceptions down to duplicate entriesRolland working on getting their hats, pick up list and hats	
	Committee Members	Gary Floring – Chair DeeDee Ryen Deb North Theresa Aubin Ahrens	
Marketing	Website- Deb North-Chair	Update	November minutes link to January To Do: <ul style="list-style-type: none">Post pictures on website and people in tournament can go get them, need a photo galleryChange link on November 2024 meeting from January 2024 by Deb
		Recommendation	
Lions Park/Equipment Committee DeeDee Ryen	Update	No open play during EBG opening; members have access to lock boxes	
	Recommendation	To Do:	
	Committee	<ul style="list-style-type: none">Chuck Kheriaty- Co-ChairDeeDee Ryen – Co-ChairSangJoanathanNed Ahrens	
East Bremerton Gym Gary North - Chair	Discussion	For November \$18,900 YTD Totals; 130 season passes, \$970 in daily pay and 25 Punch Cards. Price changed to \$120 in December. Printed \$120 cards with no guest passes. Morning program is very successful, with \$230 in donations. Balance every week. Need an independent audit committee. Suggestions: <ul style="list-style-type: none">Guidelines on the whiteboard with expectations.Back gym people signed the documents and the DUPR process. Several members pushed back a little in back gym. Suggested DUPR committee by Tim Giron. Chuck recommended abandoning. Jana recommended moving to the Spring/Summer. Gary will work with committee, discussed purpose was to limit number of people in the back. Main concern: Who will monitor DUPR scores?	

		<p>Any suggestions or concerns refer to Gary and Rolland. If they are not available then it goes Will, then Jana, then Deb, then Theresa.</p> <p>Theresa added 3 comments:</p> <ul style="list-style-type: none"> • How do we welcome beginners? Tuesday and Thursday • Separate front three courts and back three courts for different skill levels • New players and manners on the court <p>To Do:</p> <ul style="list-style-type: none"> • <i>Gary Floring will post the guidelines for the whiteboard</i>
	Committee	<ul style="list-style-type: none"> • Gary North – Co-Chair • Rolland Perry – Co-Chair • Chuck Kheriaty • Ned Ahrens • Mark Whitson
Community Development Rolland Perry	BSD Update:	No update
	Next Steps	<ul style="list-style-type: none"> • None at this time
	Boys and Girls Club	Donation made to Boys and Girls Club with picture added to website and on Social Media. Dee Dee got four volunteers for 2025 committee.
	Lions Court Jana Piering	<p>Tim, City of Bremerton Parks Director, came to Annual Meeting and presented his desire to advocate for Westsound Pickleball Community.</p> <p>Next step</p> <ul style="list-style-type: none"> • Meet with Tim and get pricing for project. <p>Future is to work on 5-year plan</p> <ul style="list-style-type: none"> • Resurface to lower the ledge with new fencing • Walkway into Lions Court • Space in back can put dedicated courts mentioned by Jeff Lovado
		To Do:
Education/Training Barney Barnhard	Update	<p>Laugh, Play and Work hard. Training is going well and new people doing the training. Last time ball machine and people are utilizing. Training tomorrow and Kirk and Steve doing training.</p> <p>To do:</p> <ul style="list-style-type: none"> • Send a notice for volunteers to contact Barney
	Naval Base Training Program Barney Barnhard	<p>Training at Bangor, January 4, 10-2, once a quarter, need 8 volunteers. Training in April 5, and July 12. Got an email about Jackson Park as well.</p> <p>Rolland, Gary, Deb, Mark, Meet in Silverdale behind Olive Garden. Gary assistant in charge.</p> <p>To do:</p>

		Send a notice for volunteers to contact Barney
	Skills and Drills Jana Piering	2 times a month, lots of interest, building a training team.
	Next Steps	<ul style="list-style-type: none"> • <i>Barney will contract NWR and get dates and new contract with navy and only covered one session</i> • <i>Barney will send an update to me to send out with volunteers needed</i>
	Committee	<ul style="list-style-type: none"> • Barney Barnhard - Chair • Regil Acrey • Jana Piering • Theresa Aubins Ahrens
Events	Annual Meeting Sally Haas	<p>Annual Meeting held 1/2/24</p> <p>Suggested agenda and practice whose speaking. Meeting launched due to introducing Tim, City of Bremerton Parks and group was still entering and unprepared.</p> <p>To do:</p>
Nominating Committee Rolland Perry Will Maupin Jana Piering Deb North Theresa Aubin Ahrens	Nomination of Board of Directors Update <ul style="list-style-type: none"> • Slate of new board voted on unanimously at Annual Meeting • Joining the board for 2025: <ul style="list-style-type: none"> ○ Gary North ○ Bonnie Stormer ○ Chris Meyer ○ Mark Whitson • Previous board members reelected for another term: <ul style="list-style-type: none"> ○ Rolland Perry ○ Jana Piering ○ Will Maupin ○ Theresa Aubin Ahrens ○ Gary Floring ○ Chuck Kheriaty • Remaining term members: <ul style="list-style-type: none"> ○ Jane Clark ○ Barney Barnhard ○ Sally Haas ○ Dee Dee Ryen 	
New Business	On boarding for the new board members suggested by Sally. <p>Propose and on boarding session with new members, on how board works, how do we go about getting things done. Comments: In general liked the idea of a separate meeting. Should be on the web and codified. What is appropriate to bring to the board versus in committee meetings. Question and answer session. Chris recommended a binder with information. Replied person responsible for printing notes themselves. Proposed date 1/2/24.</p> <p>Discussed By Laws and voting for new executive board members. Nominations for officer positions and discussed committee chairs. New board will need to look at 2025 Committees and chairs.</p>	

	<p>Recommended budget committee by Chris establishes an annual budget. Need to establish a budget committee and auditing function. Voted on yearly by board of directors. With committee chairs.</p> <p>Theresa is a USAA Ambassador.</p> <p>Agenda for next meeting:</p> <ul style="list-style-type: none"> • Changes to By Laws, length on terms • Voting of New Executive Board • Establish a Budget and Audit Committee • Establish another meeting time • 2025 Committees, Volunteers and Chairs
Next Meeting	Next board meeting 1/15/24, Admiral Theater, 12:30pm
Meeting Adjourned	1:21 pm
Approval of Meeting Minutes	

Volunteers/Committees	The following is a list of recommended committees.	
	Committee and Chair	Responsibilities
	President Rolland Perry	<ul style="list-style-type: none">• principal executive officer of the corporation and subject to the Board's control• supervise and control all the business and affairs of the corporation• preside over all member meetings and over all Board meetings at which he or she is present• perform all duties incident to the office of President and such other duties as may be prescribed by the Board from time to time. Other duties prescribed by the Board <ul style="list-style-type: none">• Public representative of the WPC• Active supporter of the board and decisions made by the board.• Chair the new court committee.• Be a member of the gym committee.• Backup all committees when requested, Such as our annual tournament committee and outreach committee that has provided volunteers to Olympic College and the Navy Liaison with other board members with the city, schools and parks.• Be open to our membership for questions, comments, and suggestions.
	Vice President Will Maupin	<ul style="list-style-type: none">• Absence of the President or in the event of his or her death or inability or refusal to act performs duties of President• When so acting, shall have all the powers of and be subject to all the restrictions upon the President• Perform such other duties as from time to time may be assigned to him or her by the President or by the Board
	Treasurer Jana Piering	The Treasurer Shall: Hours: 5 to 8 hours per month – hours will fluctuate during fundraising events <ul style="list-style-type: none">• Keep regular books of account and submit them at all Board of Directors meetings or membership meetings.• Keep WPC documents in good standing with the State of Washington and perform all other duties as are required to the office, or as may be required by the Board of Directors.• Work closely with website manager as well as all WPC chairs that require financial obligations.• Serve as director and in the absence of incapacity of the Vice President, perform the duties of that officer• Purchase equipment
Secretary Deb North	The Secretary shall: Hours: 4-6/month <ul style="list-style-type: none">• Keep the minutes of members and Board meetings in one or more books provided for that purpose;• See that all notices are duly given in accordance with the provisions of these Bylaws or as required by law;	

		<ul style="list-style-type: none"> • Be custodian of the corporate records; and • In general, perform all duties as from time to time may be assigned to him or her by the President or by the Board.
		•
	Tournament Coordinator – Theresa Aubin Ahrens - Chair Deb North Jana Piering Will Maupin Gary North Jonathan Ferrer Rolland Perry Barney Dee Dee Sally	<ul style="list-style-type: none"> • Hiring and training event staff including event planners, event coordinators, security details, broadcasters, referees and event volunteers • Negotiating price points with event contractors, venues or sporting arenas • Scheduling sporting events like tournaments, games or team dinners to ensure availability for proper venue spaces • Obtain sponsors • Develop and Implement a marketing plan
	Blackberry Blast Sponsorship Jane Clark - Chair	<ul style="list-style-type: none"> • Compose the Sponsorship Request Letter to be shared with potential tournament sponsors • Send a group email to ALL WPC members to obtain their help in acquiring sponsors • All sponsor logos are emailed to westsoundpickleball@gmail.com and the donation checks mailed to our official address • Create an online spreadsheet list for all sponsorship information to include the following headings: <ul style="list-style-type: none"> • Date, Sponsor, Contact Information, WPC Member who procured the donation, Amount, Logo Submitted, Notes, Level • Keep this spreadsheet up to date and assist the WPC Members with obtaining all parts of donations as needed • Write Thank You notes to all sponsors after the tournament and include our organization E.I N. number
	Membership Coordinator Gary Floring - Chair Deb North Jana Piering	<ul style="list-style-type: none"> • Maintaining and updating membership packets, marketing materials and club information. • Driving new membership • Communicating with the board and members • Maintain and update membership information • Develop processes for handling renewal and annual member • Establish communication with members • Send new members benefit
	Community Development Will Maupin - City Chair Rolland Perry - BSD Chair Jana Piering - Parks Chair ? - County Chair Chuck Kheriaty Byron Harris	<ul style="list-style-type: none"> • Oversee the development, organization, and operation with City and County • Ensure programs are in compliance with rules and regulations • Arrange for the use of facilities and equipment, and oversee their maintenance • Develop partnerships in developing new sites for pickleball

	Website Deb North - Chair	The Website Chair shall: Hours: 2 hours/week <ul style="list-style-type: none"> • Maintain and update website • Project a positive WPC image to public • Work with Treasurer to interface with Quickbooks on membership, donations and indoor play income • Update website photo gallery and announcements • Produce membership and indoor play reports to Membership and Indoor Gym Chair • Work with Grow Marketing to ensure website is current • Upload meeting minutes • Add content as approved by WPC board
	Training Committee Barney Barnhard - Chair Jana Piering Regil Theresa Aubin-Ahrens DeeDee Ryen-Boys and Girls Club Chair Barney Barnhard Kirk Piering	<ul style="list-style-type: none"> • Coordinating with coaches on games, practice, and event schedules • Coordinate and promote events, such as games and fundraisers • Organize and schedule drill sessions • Organize and schedule clinics • Coordinate and participate in drill sessions • Organize outreach programs such as Navy Base, Olympic College • Organize a list of certified trainers as a resource to members • Hold committee meeting at least once per quarter • Establish processes to ensure members receive notifications of events • Recruit trainers
	Places to Play Gary North - Indoor (EBG) Chair Rolland Perry Chuck Kheriaty- Equipment Chair Ned Ahrens Sang Lee Outdoor (Lions) Chair – Dee Dee Ryen Chuck Kheriaty	<ul style="list-style-type: none"> • Opening Gym • Ensuring money is deposited • Auditing collections • Organizing volunteers to run front desk and set-up nets • Training volunteers on daily accounting • Contacting Communications Chair with any changes to gym status •
	Social Chair Sally Haas	<ul style="list-style-type: none"> • Outreach to our community for support or appreciation • Event Planning for social functions and meetings • Logistics/Food/General support of BBB • Available and additional resource as requested by the board
	Communication Chair	•
	Charity Committee	•