

Westsound Pickleball Community

Meeting Minutes 1/15/25

Attending Officers	Roland Perry, President Will Maupin, Vice President Theresa Aubin Ahrens, Presiding Partner Deb North – Secretary Jana Piering – Treasurer (prozy with Will Maupin) Gary Floring Chuck Kheriaty Sally Haas Bonnie Stormer Mark Whitson Chris Meyer Jane Clark Gary North	
Called Meeting	Meeting was called to order by Will Maupin, 12:15 pm Agenda	
Time and Place	Admiral Theatre Conference, The Source	
Approve Meeting Minutes of 11/20/24	MOTION made to approve 12/18/24 Meeting Minutes by Roland Perry, seconded by Mark Whitson. Motion carried unanimously	
Treasurer Report Jana Piering	Treasurer Report <ul style="list-style-type: none"> • Bank Balance \$56,626.24 – <ul style="list-style-type: none"> ○ Income - \$2,093 (Gym and Memberships) ○ Donation - \$2,000 (Boys and Girls Club) ○ Expenses - \$4,592 (Annual Meeting \$688, Intuits Quickbooks \$19, \$1,506 Insurance, \$1,773 Rent, \$600 Rent for Lions Park - BBB) 	
	Update	Meeting with Denise – Thursday to begin Quickbooks; Discussed Expenses: Tournament, Website, Rent, Insurance, Equipment Replacement. Chuck clarified thoughts on executive board receiving free membership; advised to never let any compensation or gift happen. Established an Audit Committee – Chris Meyer to Chair.
	To Do	<ul style="list-style-type: none"> • Contact Kitsap Sun to publicize donation – Dee Dee
2025 Officers	<i>Motion made to change executive board to one year term by Gary North, seconded by Gary Floring.</i> Discussion on terms. Lose all innovation. For ongoing entity, inviting complacency with longer terms. Challenges related to continuity, change in bank statement, By Laws amended. Suggestion made: <ul style="list-style-type: none"> • Executive board receive bank statements monthly. • Fifth Executive is the past president or executive team. • Changing the date and time of the board meetings <ul style="list-style-type: none"> ○ Current date and time, limits our capacity. ○ People can get reelected for another term ○ By Laws will need to be amended Voting: Motion passed 11 to 2	

	<p>Next Step:</p> <ul style="list-style-type: none"> • Amend the By Laws and submit to the state <p>Election of Officers</p> <p>Rolland nominated the slate: President – Will Maupin Vice President – Jana Piering Treasurer – Gary North Secretary – Theresa Aubin Ahrens First Officer – Mark Whitson</p> <p>No discussion and voted unanimously.</p>	
<p>Tournament(s) Chair: Theresa Aubin Ahrens</p>	<p>BBB Update Theresa Aubin Ahrens</p>	<p>Sponsorship letter</p> <p>Feb 3, 12:15 First BBB Meeting at Sally’s House, 2834 Hemlock, Bremerton, WA</p> <p>Food Truck Hired; Concerned about rain and fire option. No Sunday Option.</p> <p>Invoice submitted by Will for \$7500 lodging tax grant. City moved up all the timelines, so we were unable to apply the 2026 tax grant.</p> <p>Volunteers to receive lanyards versus t-shirts</p> <p>To Do:</p> <ul style="list-style-type: none"> • Note to members to emphasize need for help with sponsors – Theresa
	<p>Committee</p>	<p>Bonnie Stormer Deb North Sally Haas Mary Jo Huff - Nursing Cheri McCorkle - Volunteers Jane Clark - Sponsorship Tim Giron - Referees</p>
	<p>Valentine’s Day Tournament Theresa Aubin Ahrens</p>	<p>Have a waitlist; Ladder Tournament, stay with your partner. Maybe do a buy situation.</p>
<p>Membership Gary Floring</p>	<p>Update</p>	<p>All membership through westsoundpickleball.com website. Currently, 250 2024/2025 Members.</p> <p>To Do:</p> <ul style="list-style-type: none"> • Gary and Deb to set up procedures for exceptions and new process-exceptions down to duplicate entries • Rolland working on getting their hats, pick up list and hats

	Committee Members	Gary Floring – Chair Deb North	
Marketing	Website- Deb North-Chair	Update	To Do: <ul style="list-style-type: none"> • <i>Post pictures on website and people in tournament can go get them, need a photo gallery</i> • <i>Change link on November 2024 meeting from January 2024 by Deb</i>
		Recommendation	
	Social Media	Integrate with WIX – Website Platform	
	Communications	Public Service Announcements Emails	
Lions Park/Equipment Committee DeeDee Ryen	Update	No open play during EBG opening; members have access to lock boxes	
	Recommendation	To Do:	
	Committee	<ul style="list-style-type: none"> • Chuck Kheriaty- Co-Chair • DeeDee Ryen – Co-Chair • Sang • Joannathan • Ned Ahrens 	
East Bremerton Gym Chuck Kheriaty	Discussion	<p>Running well and income about \$18,000. Potential loss of the gym next year.</p> <p>Alternative places. Challenge: Lots of hours in the day. Discuss with BSD to see if other times. Discuss with City of Bremerton about going back to Sheridan. Other option: YMCA, Kitsap County Pavillon, negotiate options. Armory at West Hills. Buildings across from Flip.</p> <p>Early Bird Special: Separate deal, alleviate pressure from back gym. People can be added to the list, talk with Gary. Money collected to donation. Began two months ago. \$375. Pay extra rent. \$13/hour</p> <p>Any suggestions or concerns refer to Gary and Rolland. If they are not available then it goes Will, then Jana, then Deb, then Theresa.</p> <p>Suggestion: Bainbridge Island, Sequim and South Sound grudge matches: Pete Laurie recommended once a year grudge match at the gym. Willing to organize. Once in Winter and once in Summer. Maybe 12 -2. DeeDee will be point of contact.</p> <p>To Do:</p>	
	Committee	<ul style="list-style-type: none"> • Chuck Kheriaty – Co-Chair • Rolland Perry – Co-Chair • Gary North • Ned Ahrens 	

		<ul style="list-style-type: none"> Mark Whitson
Community Development/Partnerships Mark Whitson	BSD Partnership Chuck Kheriaty Roland Perry	Impact on EBG potential close; Chuck presented and could be 18 months. Looking at the gym as a temporary building. Architect and Engineering hired. Project Manager on each and should be plugging in with Project Manager. Meetings coming up.
	Boys and Girls Club	No new update
	Lions Court Jana Piering	Next step <ul style="list-style-type: none"> Meet with Tim and get pricing for project (leveling courts and shade structure) <p>Future is to work on 5-year plan</p> <ul style="list-style-type: none"> Resurface to lower the ledge with new fencing Walkway into Lions Court Space in back can put dedicated courts mentioned by Jeff Lovado Stand alone courts
	City of Bremerton Mark Whitson	Attend monthly City of Bremerton Parks and Recreation. Volunteers: <ul style="list-style-type: none"> DeeDee Ryen Sally Haas Gary North
	Lions Club Partnership	
	Committee	<ul style="list-style-type: none"> Mark Whitson Gary North Jana Piering Will Maupin Byron Harris Sally Haas Chuck Kheriaty
Education/Training Barney Barnhard	EBG Update	To do: <ul style="list-style-type: none">
	Naval Base Training Program Barney Barnhard	Trained at Bangor, January 4, 10-2, once a quarter, 8 volunteers, James, Gary N., Bonnie, Janet, Deb, Steve L, Barney. Next training in April 5, and July 12. To do: <ul style="list-style-type: none">
	Skills and Drills Jana Piering	2 times a month, lots of interest, building a training team. Next Drill Baby Drill, January 23 rd . Sign-up sheet at gym. People who do not show up, they should not be able to sign up. Used Playtime Scheduler. Want to be for people who show up, so people who are at the gym.
	Next Steps	
	Committee	<ul style="list-style-type: none"> Barney Barnhard - Chair Regil Acrey

		<ul style="list-style-type: none"> • Jana Piering • Theresa Aubins Ahrens 	
Events	Annual Meeting Sally Haas	December 11, 2025 booked with Clover Leaf for the Annual Meeting. To do:	
	Armed Forces Parade Theresa Aubin Ahrens	May 17, 2025	
	Discussion	Money he donated for pay to play; Steve Higbee asked to give a scholarship. Leave in gym income. If someone needs help then give to them.	
New Business	Change meeting time and dates Consideration of timing of Membership and Election of Board		
Next Meeting	Next board meeting 2/19/24, Admiral Theater, 12:15 pm		
Meeting Adjourned	1:55 pm		
Approval of Meeting Minutes			

Committees	The following is a list of recommended committees.											
	<table><tr><th>Committee and Chair</th><th>Responsibilities</th></tr><tr><td>President Rolland Perry</td><td><ul style="list-style-type: none">• principal executive officer of the corporation and subject to the Board's control• supervise and control all the business and affairs of the corporation• preside over all member meetings and over all Board meetings at which he or she is present• perform all duties incident to the office of President and such other duties as may be prescribed by the Board from time to time.Other duties prescribed by the Board<ul style="list-style-type: none">• Public representative of the WPC• Active supporter of the board and decisions made by the board.• Chair the new court committee.• Be a member of the gym committee.• Backup all committees when requested, Such as our annual tournament committee and outreach committee that has provided volunteers to Olympic College and the Navy Liaison with other board members with the city, schools and parks.• Be open to our membership for questions, comments, and suggestions.</td></tr><tr><td>Vice President Will Maupin</td><td><ul style="list-style-type: none">• Absence of the President or in the event of his or her death or inability or refusal to act performs duties of President• When so acting, shall have all the powers of and be subject to all the restrictions upon the President• Perform such other duties as from time to time may be assigned to him or her by the President or by the Board</td></tr><tr><td>Treasurer Jana Piering</td><td>The Treasurer Shall: Hours: 5 to 8 hours per month – hours will fluctuate during fundraising events<ul style="list-style-type: none">• Keep regular books of account and submit them at all Board of Directors meetings or membership meetings.• Keep WPC documents in good standing with the State of Washington and perform all other duties as are required to the office, or as may be required by the Board of Directors.• Work closely with website manager as well as all WPC chairs that require financial obligations.• Serve as director and in the absence of incapacity of the Vice President, perform the duties of that officer• Purchase equipment</td></tr><tr><td>Secretary Deb North</td><td>The Secretary shall: Hours: 4-6/month<ul style="list-style-type: none">• Keep the minutes of members and Board meetings in one or more books provided for that purpose;• See that all notices are duly given in accordance with the provisions of these Bylaws or as required by law;</td></tr></table>	Committee and Chair	Responsibilities	President Rolland Perry	<ul style="list-style-type: none">• principal executive officer of the corporation and subject to the Board's control• supervise and control all the business and affairs of the corporation• preside over all member meetings and over all Board meetings at which he or she is present• perform all duties incident to the office of President and such other duties as may be prescribed by the Board from time to time. Other duties prescribed by the Board <ul style="list-style-type: none">• Public representative of the WPC• Active supporter of the board and decisions made by the board.• Chair the new court committee.• Be a member of the gym committee.• Backup all committees when requested, Such as our annual tournament committee and outreach committee that has provided volunteers to Olympic College and the Navy Liaison with other board members with the city, schools and parks.• Be open to our membership for questions, comments, and suggestions.	Vice President Will Maupin	<ul style="list-style-type: none">• Absence of the President or in the event of his or her death or inability or refusal to act performs duties of President• When so acting, shall have all the powers of and be subject to all the restrictions upon the President• Perform such other duties as from time to time may be assigned to him or her by the President or by the Board	Treasurer Jana Piering	The Treasurer Shall: Hours: 5 to 8 hours per month – hours will fluctuate during fundraising events <ul style="list-style-type: none">• Keep regular books of account and submit them at all Board of Directors meetings or membership meetings.• Keep WPC documents in good standing with the State of Washington and perform all other duties as are required to the office, or as may be required by the Board of Directors.• Work closely with website manager as well as all WPC chairs that require financial obligations.• Serve as director and in the absence of incapacity of the Vice President, perform the duties of that officer• Purchase equipment	Secretary Deb North	The Secretary shall: Hours: 4-6/month <ul style="list-style-type: none">• Keep the minutes of members and Board meetings in one or more books provided for that purpose;• See that all notices are duly given in accordance with the provisions of these Bylaws or as required by law;	
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		<ul style="list-style-type: none"> • Be custodian of the corporate records; and • In general, perform all duties as from time to time may be assigned to him or her by the President or by the Board.
		•
	Tournament Coordinator – Theresa Aubin Ahrens - Chair Deb North Jana Piering Will Maupin Gary North Jonathan Ferrer Rolland Perry Barney Dee Dee Sally	<ul style="list-style-type: none"> • Hiring and training event staff including event planners, event coordinators, security details, broadcasters, referees and event volunteers • Negotiating price points with event contractors, venues or sporting arenas • Scheduling sporting events like tournaments, games or team dinners to ensure availability for proper venue spaces • Obtain sponsors • Develop and Implement a marketing plan
	Blackberry Blast Sponsorship Jane Clark - Chair	<ul style="list-style-type: none"> • Compose the Sponsorship Request Letter to be shared with potential tournament sponsors • Send a group email to ALL WPC members to obtain their help in acquiring sponsors • All sponsor logos are emailed to westsoundpickleball@gmail.com and the donation checks mailed to our official address • Create an online spreadsheet list for all sponsorship information to include the following headings: <ul style="list-style-type: none"> • Date, Sponsor, Contact Information, WPC Member who procured the donation, Amount, Logo Submitted, Notes, Level • Keep this spreadsheet up to date and assist the WPC Members with obtaining all parts of donations as needed • Write Thank You notes to all sponsors after the tournament and include our organization E.I N. number
	Membership Coordinator Gary Floring - Chair Deb North Jana Piering	<ul style="list-style-type: none"> • Maintaining and updating membership packets, marketing materials and club information. • Driving new membership • Communicating with the board and members • Maintain and update membership information • Develop processes for handling renewal and annual member • Establish communication with members • Send new members benefit
	Community Development Will Maupin - City Chair Rolland Perry - BSD Chair Jana Piering - Parks Chair ? - County Chair Chuck Kheriaty Byron Harris	<ul style="list-style-type: none"> • Oversee the development, organization, and operation with City and County • Ensure programs are in compliance with rules and regulations • Arrange for the use of facilities and equipment, and oversee their maintenance • Develop partnerships in developing new sites for pickleball

	Website Deb North - Chair	The Website Chair shall: Hours: 2 hours/week <ul style="list-style-type: none"> • Maintain and update website • Project a positive WPC image to public • Work with Treasurer to interface with Quickbooks on membership, donations and indoor play income • Update website photo gallery and announcements • Produce membership and indoor play reports to Membership and Indoor Gym Chair • Work with Grow Marketing to ensure website is current • Upload meeting minutes • Add content as approved by WPC board
	Training Committee Barney Barnhard - Chair Jana Piering Regil Theresa Aubin-Ahrens DeeDee Ryen-Boys and Girls Club Chair Barney Barnhard Kirk Piering	<ul style="list-style-type: none"> • Coordinating with coaches on games, practice, and event schedules • Coordinate and promote events, such as games and fundraisers • Organize and schedule drill sessions • Organize and schedule clinics • Coordinate and participate in drill sessions • Organize outreach programs such as Navy Base, Olympic College • Organize a list of certified trainers as a resource to members • Hold committee meeting at least once per quarter • Establish processes to ensure members receive notifications of events • Recruit trainers
	Places to Play Gary North - Indoor (EBG) Chair Rolland Perry Chuck Kheriaty- Equipment Chair Ned Ahrens Sang Lee Outdoor (Lions) Chair – Dee Dee Ryen Chuck Kheriaty	<ul style="list-style-type: none"> • Opening Gym • Ensuring money is deposited • Auditing collections • Organizing volunteers to run front desk and set-up nets • Training volunteers on daily accounting • Contacting Communications Chair with any changes to gym status •
	Social Chair Sally Haas	<ul style="list-style-type: none"> • Outreach to our community for support or appreciation • Event Planning for social functions and meetings • Logistics/Food/General support of BBB • Available and additional resource as requested by the board
	Charity Committee	<ul style="list-style-type: none"> •
	Audit Committee Chris Meyer	<ul style="list-style-type: none"> • Chris Meyer will find other members to participate <ul style="list-style-type: none"> ○ How many people? Recommended no more than 3 • Treasurer send monthly report to Chris who will audit Treasurer Report

	Marketing Committee DeeDee Ryen	<ul style="list-style-type: none">• DeeDee to chair• Jana Piering – Social Media• Theresa Aubin Ahrens
	Budget Committee Gary North	<ul style="list-style-type: none">•